



Minutes of Meeting
(August 04, 2016)

IEEE SB IIITA Chairperson Mr. Vinod Kumar Jatav called an executive committee (ExCom) meeting on August 04, 2016 for the appointment of Chairperson Membership Committee, Chairperson IEEE Women in Engineering (WIE) Affinity Group for the session 2016-17, and to monitor the progress of forthcoming events organized by the branch.

Branch chair Mr. Vinod Kumar Jatav explained the roles and responsibilities of office bearers to the students. He emphasized that

- a) Any elected student should have the IEEE Student Membership.
- b) Any elected student can be recalled at any time if found inactive.



Agenda 1: To appoint the chairperson of IEEE WIE Affinity Group IIITA for the session 2016-17.

Decision: Ms. Suvidha Tripathi (Ph.D) has been elected unanimously as the chairperson for the group.

Agenda 2: To appoint the chairperson of Membership Committee IIITA for the session 2016-17.

Decision: Ms. Apurva Gupta (B.Tech ECE) has been elected unanimously as the chairperson of the committee.

Agenda 3: Discussion on IEEE LaTeX Workshop (13-14 Aug, 2016)



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(Student Branch Code: STB14321)



Decision: It was found that preparation for the workshop is going on well. More than 20 students have already registered for the workshop. It is decided that the event will be further publicized to encourage more participation. In this regard it is also decided that branch will request SPGC IITA to recommend the workshop for Integrated M.Tech+Ph.D and Ph.D students.

Agenda 4: Discussion on Technikwiz16 (21-28 Aug, 2016)

Decision: It was found that preparation for the workshop is going on well. It is decided that the event will be publicized among B.Tech first year students during 'IEEE Orientation' in coming days.

Agenda 5: Discussion on a bank account for IEEE-SB-IITA (Agenda 4, Meeting Date - Sept. 14, 2015).

Decision: After the discussion to open a saving bank account for IEEE SB IITA, Agenda 4, Meeting Date - Sept. 14, 2015 has been revised. Treasurer, Secretary and Faculty Counselor of IEEE-SB-IITA will be considered as authorized signee for this joint SB account.

Agenda 6: Discussion on selection of coordinators and volunteers for individual committee.

Decision: To carry out all the events smoothly, all the committee chairpersons are advised to select sufficient number of volunteers and coordinators by themselves.

The meeting concluded with a group photograph. All members were given a light refreshment in the institute cafeteria.

Attendees:

1. Mr. Vinod Kumar Jatav, Chairperson, IEEE-SB-IITA
2. Mr. Sourabh Prakash, Vice Chairperson, IEEE-SB-IITA
3. Mr. Padmakar Pandey, Vice Chairperson, IEEE-SB-IITA
4. Mr. Sudhakar Mishra, Secretary, IEEE-SB-IITA
5. Mr. Venkat Beri, Joint Secretary, IEEE-SB-IITA
6. Mr. Shivam, Chairperson, Publicity Committee, IEEE-SB-IITA
7. Mr. Pratik P. Mangalore, Chairperson, Industry Interface Committee, IEEE-SB-IITA
8. Mr. Sulyab Thottungal, Chairperson, Event Management Committee, IEEE-SB-IITA
9. Mr. Shrikant Malviya, Chairperson, Handling Publication Committee, IEEE-SB-IITA
10. Mr. Punit Singh, Chairperson, Program Committee, IEEE-SB-IITA
11. Ms. Apurva Gupta, Chairperson, Membership Committee, IEEE-SB-IITA
12. Mr. Swapnil Singh, Coordinator, Handling Publication Committee, IEEE-SB-IITA
13. Ms. Suvidha Tripathi, Chairperson, WIE Affinity Group IITA
14. Ms. Shantal Raj, Secretary, WIE Affinity Group IITA